ANAC 2024: Abstract Submission Instructions

ANAC 2024 Conference Objectives:

- Clinical: Identify effective approaches to prevention, diagnosis, treatment, &/or supportive care of people with or affected by HIV &/or co-occurring conditions.

- Policy: Examine relevant health policy and advocacy issues and actions to improve health and health equity for people living with or affected by HIV.

- Leadership: Describe nurse leadership opportunities and the impact on healthcare and society.

- Research: Discuss innovations in biomedical, psychosocial, behavioral, and implementation research in HIV &/or co-occurring conditions.

Call for Abstracts

The Association of Nurses in AIDS Care (ANAC) is seeking oral abstracts and posters for presentation at its annual professional conference – ANAC 2024 – to be held in Indianapolis, IN, on November 14-16th, 2024. The conference will address HIV issues affecting patients and communities in U.S. and global settings, with a particular focus on HIV issues related to this year's conference objectives. ANAC welcomes abstract submissions from nurse clinicians, researchers, administrators, advocates, as well as from other members of the interprofessional HIV workforce.

Abstracts should reflect original work that has relevance to healthcare practice, research, education/leadership, policy and/or advocacy. Abstracts should contain concise statements that align with formatting requirements and review criteria as outlined in the instructions below. First authors may submit up to 3 abstracts for review. First or presenting authors may be accepted to present up to 2 oral abstracts. All selected presenters, including student presenters, are responsible for conference registration fees, travel, and other conference related expenses.

Presentation formats

Authors are encouraged to rank their preference for presentation format(s) during the abstract submission process. Ranking presentation formats in the order of preference will allow peer reviewers to accept abstracts in alternate formats and may increase the chance of being accepted for a presentation. **Students must indicate their preference for a student poster presentation when submitting an abstract to be considered for the Student Poster Award.** If no preference is noted, the reviewing committee shall determine presentation format.

- **Oral abstract presentations –** Oral abstracts will be presented during concurrent abstract sessions. Oral presentations are reserved for reporting on programs, projects, and **completed** research. **Presentations should be no more than 20 minutes long** and will be followed by a question-and-answer period.

- **Poster presentations –** Posters will be on display at the conference during dedicated "poster viewing" times when authors are expected to be available for discussion with participants. Poster presentations may be used for reporting completed research and research in progress, as well as for reporting on projects in other tracks (i.e., practice, education/leadership, policy and advocacy). Specific information on poster design and display requirements will be sent to authors whose work is selected for presentation.

- **Student poster presentations** – Students from baccalaureate, master, and doctoral programs are encouraged to submit posters on their original research, including studies in progress, to be considered for the 2024 Student Poster Award. Authors of accepted student posters will be invited to present at ANAC 2024. Members of the ANAC Research Committee will review and rate student poster presentations. Students must be able to present their poster during the designated "Student Poster Presentations" session to be eligible for the award. Only one poster will be selected for the Student Poster Award. The author of the winning poster will receive a certificate of recognition and a monetary award.

Abstract Tracks and Suggested Topics

Abstract submissions will be considered in four tracks: Practice, Research, Education/Leadership, and Policy/Advocacy. **Authors are asked to indicate the track that most aligns with their abstract topic during the online submission process. A description of each track follows:**

- **Practice** – Presentations that consider the complexities of providing care for people living with or affected by HIV. Example practice topics include updates on new drug therapies; physical assessment, diagnostic workup, and/or treatment strategies for specific symptoms or health conditions; best practices and updates to clinical guidelines/algorithms/standards of care; case studies to illustrate complex patient management and case management issues; clinical issues within special and hard-to-reach populations; quality improvement projects or implementation projects within practice settings.

- **Research** – Presentations of scholarly, systematic investigations. Within the research track, **only completed research projects will be considered for oral presentations.** Works in progress, preliminary results, methodology issues, and pilot studies may be considered for poster presentations. Research abstracts are especially welcomed in the areas of methodology, general research problem solving, and legal or ethical issues in HIV research.

- **Education/Leadership** – Presentations on staff development projects; workforce development, educational interventions for clients, healthcare workers, or the general public; teaching tools; resource development; HIV/AIDS nurse entrepreneurs and nurses as team leaders; development of new skills, such as grant writing or quality improvement development and implementation, writing for publication; or curriculum development at the undergraduate and graduate education levels.

- **Policy/Advocacy** – Presentations on emerging and historic roles for nurses in policy and advocacy; nurses' or other ANAC members 'role in the development, implementation and evaluation of global, national, state or local HIV/AIDs related policies and laws (e.g., PEPFAR, NHAS, Ryan White program planning, local boards, etc.); HIV criminalization and other human rights issues; practice authority; other relevant topics.

Resubmission Policy

An abstract which has been previously published or presented at a national, regional, or international meeting may be considered for presentation at ANAC 2024 provided that new methods, findings, or other substantive updates from prior presentations and publications are included. If preliminary or partial data has been published or presented, the author(s) are required to indicate this when submitting an abstract to ANAC2024. This information will be considered by the Conference Committee when making final decisions on abstract acceptance. The conference organizers regard plagiarism as serious professional misconduct. If an author neglects to indicate details of when and where preliminary or partial data has been published or presented, or the reasons for resubmitting an abstract are not valid (no new methods, findings, or other substantively updated information), the abstract will be rejected.

Abstract Format

Please use the following format to prepare your abstract:
1. **For all presentation formats and tracks, there is a 350-word abstract limit. No tables or images are allowed.**
2. The title should concisely depict the topic to be discussed.
3. Use the following headings for abstracts in Research or Practice tracks:
   - Background
   - Purpose
   - Methods/Practice
   - Results/Findings
   - Conclusions/Implications for Practice

4. Use the following headings for abstracts in Education/Leadership, or Policy/Advocacy tracks:
   - Issue
   - Description of program or actions
   - Outcomes or Lessons Learned
   - Recommendations

Abstract Deadline
ALL ABSTRACTS MUST BE SUBMITTED using the Oxford abstract submission process by April 22, 2024 at 11:59 pm EST. Abstracts will not be accepted after that date.

Abstract Review Process
Abstracts will be peer reviewed using a blind review process. All authors' names and affiliations will be removed prior to submission to the review committee. No information from the reviews is made available to the authors. Abstracts receiving the highest ratings will be selected for presentation. Student poster abstracts will be evaluated using the same blinded peer review process. The Research Committee will make all final decisions about presentation formats, times, and settings. **Be sure to indicate the abstract track and any presentation format preferences in the online submission form to facilitate this process.** Separate and specific review criteria (based on the Rating Criteria outlined below) are used for each type of presentation.

Accepted Abstracts
Authors will be notified by email of abstract acceptance by **early June 2024.** Presentation format will be communicated at that time (oral, poster or student poster presentation). Full instructions on how to prepare presentations will be sent via email after notification of acceptance. **All presenting authors will be required to register for the conference, and assume responsibility for transportation, lodging, and annual conference fees.** Presenting Authors must submit continuing education documentation for their presentation via our online system by July 15th.

Abstract submission implies consent to publish the abstract along with all authors' names and affiliations on the ANAC website and/or any other venue ANAC sees fit.

Rating Criteria

All submissions will be reviewed for **significance, appropriateness, clarity, rigor, and relevance** to the ANAC mission statement:

ANAC fosters the professional development of nurses and others involved in the delivery of healthcare for persons at risk for, living with, and/or affected by the human immunodeficiency virus (HIV) and its co-morbidities. ANAC promotes the health, welfare and rights of people living with HIV around the world.