

ANAC HIV EDUCATOR DISTINGUISHED SERVICE AWARD

ELECTRONIC APPLICATION WORKSHEET

Dear Nominator: This Nomination Application Worksheet has been developed to assist you to successfully submit the electronic application for your nominee. As the primary nominator, you are in the very best position to bring your candidate's knowledge, skills, and abilities to life. You may solicit additional narrative support from up to two (2) other persons to assist in developing the Award Application's narrative statements, but you will serve as the candidate's greatest supporter and primary nominator. You will be able to list fellow nominator's information on the electronic application.

Helpful Hints:

- 1) It is strongly suggested that you review the primary categories of required information. Please provide as much detail as you possibly can that will bring the most positive attributes of this candidate to light.
- 2) It is strongly encouraged that you initially complete the narrative of the required elements in a word processing document so that it can easily be electronically "copied" and "pasted" into the free text areas of the ANAC electronic application.
- 3) The electronic application must be completed in one sitting. You are not able to save the application and return to it at another time. Please ensure you have the available time to complete the application in one sitting.
- 4) You will not be required to upload letters of supports, candidates CV's or resume's, or other supporting documentation.
- 5) In an effort to assist all nominator's submit the very best application for their candidates, we have included the Rating Tool that the Awards Committee will use when scoring applications.
- 6) If your candidate is selected by the ANAC Awards Committee to receive this distinguished award, you will be asked to write a brief narrative for the ANAC Awards program booklet.

ANAC HIV Educator Distinguished Service Award

The Association of Nurses in AIDS Care (ANAC) HIV Educator Distinguished Service Award recognizes an individual who through HIV Education has impacted the lives of those they have instructed, whether it be patients and/or families, health care providers, community groups and/or the general public.

The recipient of this award will meet the following criteria:

- All ANAC members are eligible for this Award.

Introductory Statement by the nominator: State the reasons supporting your nomination; describe the nominee's special knowledge and attributes which make him/her an outstanding educator. Please address this nominee's involvement in HIV prevention/education. (2000 Character Limit).

The following descriptors are included in the electronic application:

a. Position/role description

Describe the nominee's current professional roles and provide specific examples of education services provided for persons with HIV/AIDS. (2000 Character Limit).

b. Commitment and contribution to HIV/AIDS Nursing Leadership

Describe how the nominee's leadership, knowledge and expertise, competence, practice standards, ability to motivate others, and communication skills have improved the quality of HIV/AIDS education services. (2000 Character Limit).

c. Innovation and Creativity

Describe examples of creative activities or innovative education strategies utilized in the clinical or academic setting to improve understanding of HIV/AIDS care, treatment, and management. (2000 Character Limit).

d. Collaboration

Describe the nominee's ability to collaborate and provide leadership to various members of the health care, academic, or administrative team in efforts to improve the quality of HIV/AIDS education services provided for persons living with HIV/AIDS, healthcare professionals, and/or students. (2000 Character Limit).

e. Compassionate Caregiving

Describe or offer examples of the nominee's ability and commitment to providing compassionate care to persons living with HIV disease, family members, and significant others. (2000 Character Limit).

f. Additional supporting examples:

This is an area where additional commentary can be added which does not necessarily appear in the above sections. This area can also be used for closing narrative to the nominee's application. (2000 Character Limit).

HIV Educator Distinguished Service Award

Rating Tool

Reviewer's Name _____

Applicant's Name _____

Recommendation:

_____ I recommend this applicant **SCORE:** _____

_____ I could support the recommendation of this applicant **RANK:** _____

_____ I do not recommend this applicant

*Please review the application/nomination portfolio and rate it by using the tool below. Place a **check mark** (✓) next to your chosen assessment in each of the nine items to be rated.*

*When you have completed the rating tool, **total the scores** by adding the numbers in parentheses to the left of your check mark. Place this total score in the space indicated at the top of this page.*

*If, after completing the scoring for all the applications/nominations, two or more receive the same highest total score, please **rank order** those applications to indicate which would be your first, second, third (and so on) choices for this award. Place your rank order in the space indicated at the top of this page.*

1. Overall significance of previous HIV/AIDS professional activities:
 - (0) _____ no documented evidence
 - (1) _____ average, or what was expected, based upon narrative
 - (2) _____ significant
 - (3) _____ evidence of outstanding significance

2. Impact of the specific contributions of this applicant on the quality of life of persons living with, and/or affected by HIV/AIDS:
 - (0) _____ no documented evidence
 - (1) _____ average, or what was expected, based upon narrative
 - (2) _____ significant amount
 - (3) _____ documentation of outstanding professional leadership role.

3. Provided direction and contributions made in HIV Prevention/Education that enhances quality of care nurses provide to people living with HIV/AIDS:
 - (0) _____ no documented evidence
 - (1) _____ average, or what was expected, based upon narrative
 - (2) _____ significant direction

- (3) _____ evidence of outstanding direction to the development of nursing in HIV care
4. Impact on HIV prevention/education policies at the local, regional, **or** national level:
- (0) _____ no documented evidence
(1) _____ average, or what was expected, based upon narrative
(2) _____ significant impact
(3) _____ evidence of outstanding impact on HIV policies
5. Motivated other professionals/peers to make significant contributions to the profession and HIV care:
- (0) _____ no documented evidence
(1) _____ average, or what was expected, based upon narrative
(2) _____ significant influence on others
(3) _____ evidence of outstanding influence on others to make contributions
6. Effective communication and networking skills:
- (0) _____ no documented evidence
(1) _____ average, or what was expected, based upon narrative
(2) _____ significant skills
(3) _____ evidence of outstanding communication and networking skills
7. Impact of HIV prevention/education on HIV care and the lives of persons living with, and affected by, HIV/AIDS:
- (0) _____ no documented evidence
(1) _____ average, or what was expected, based upon narrative
(2) _____ significant impact
(3) _____ evidence of outstanding leadership impact
8. Evidence of sustained record of presentations, publications, or research activities bringing knowledge, skill, and care to HIV education efforts (may work in a variety of settings, within a variety of communities, and use a variety of education/teaching methods).
- (0) _____ little evidence of support
(1) _____ average or what would typically be expected
(2) _____ more than average or typical support
(3) _____ enthusiastic and outstanding support