



ANAC CHAPTER RECOGNITION AWARD CRITERIA AND INSTRUCTIONS

Description

The Association of Nurses in AIDS Care (ANAC) Chapter Recognition Award recognizes the outstanding efforts of one of ANAC's chapters in meeting the mission of the organization, which include:

- Creating an effective network among nurses in HIV care;
- Providing leadership to the nursing community in matters related to HIV disease;
- Studying, researching and exchanging information, experiences and ideas leading to improved care for persons with HIV disease;
- Advocating for persons with HIV disease; and
- Promoting social awareness concerning issues related to HIV disease.

Application criteria and requirements

Any chapter is eligible for this award if they have submitted all current year required annual paperwork to the national office to be eligible. The chapter president must sign the consent to apply at the bottom of the nomination form.

The application form, completed by one of the current chapter board of directors should contain examples of chapter initiatives, activities, or programs. The form must be answered as completely as possible.

The chapter will also develop a video presentation which will document the outstanding efforts of the chapter in meeting the mission of ANAC. Be creative and tell your story!

The presentation should:

- Be in a video format or PowerPoint presentation with pictures
- Document the activities of the chapter throughout the year
- Show evidence of this chapter's extraordinary initiatives, activities and/or recognitions
- Be no longer than 5 minutes
- Must be uploaded to YouTube. The YouTube link **MUST** be included in your application to be considered
 - Go to <https://www.wikihow.com/Upload-a-PowerPoint-to-YouTube> to learn how to upload a PowerPoint to YouTube
 - Go to <https://www.wikihow.com/Upload-a-Video-to-YouTube> to learn how to upload a Video to YouTube

Completed forms and the YouTube Video link must be received in the ANAC office no later than **June 21, 2019 at 11:59 PM**. Please submit all documents via email to erin@anacnet.org or via fax (330) 670-0109. Late or incomplete nominations will not be accepted for review.

Judging and award information

The ANAC chapters committee chairperson will review the chapter applications to determine adherence with all reporting requirements for the previous two consecutive years and forward the confirmed applications to the full ANAC chapters committee for award consideration.

The ANAC chapters committee will review and select the recipient of this award using a scoring tool.

The winning chapter will be notified of selection by late August 2019. This chapter will receive a commemorative plaque, a \$250 cash award and one complimentary registration that includes reimbursement for travel and lodging (up to \$599) for one chapter representative to attend the annual ANAC Conference in Portland, OR November 7-9. The chapter will also have their winning video played during the awards banquet and possibly at other venues during the conference.