

## Conference Theme: HIV Nursing: Holistic Innovative Visionary

- Identify current research and evidence based practices pertaining to holistic HIV care;
- Evaluate innovate approaches to HIV prevention, treatment, and care in domestic and international settings;
- Create a vision to improve the health outcomes of underserved populations affected and infected with HIV;
- Discuss the leadership role of nurses in health care reform and health policy.

The conference will address international and domestic issues related to HIV and AIDS for nurses new to the specialty as well as experienced clinicians and researchers. Various learning activities, expert speakers, symposia, roundtable discussions, and presentations (practice, education/administration, and research) will address HIV nursing issues related to the conference objectives.

### Call for Abstracts

The Association of Nurses in AIDS Care is seeking abstracts for oral, symposia, poster, roundtable and student poster presentations for the 26<sup>th</sup> Annual Conference being held November 21 - 23, 2013, in Atlanta, Georgia, using an online abstract submission process. No other method of submission will be accepted. The 2013 ANAC Conference Committee invites you to participate in the conference by submitting abstracts for review. Authors are encouraged to submit topics related to approaches to clinical challenges, innovative case management programs, international policy issues, complex client groups and any other topics that relate to the conference theme.

### Abstract Guidelines

Abstracts should reflect original work related to current nursing practice, administration, research or education. Abstracts should contain concise statements that follow the approved format and review criteria for each type of presentation. A blinded review process is used. Please follow the Oxford Abstract instructions. If the name of any author appears in the title or anywhere in the body of the abstract it will not be reviewed. Authors **MUST** submit **at least two behavioral objectives for each abstract, an author Biosketch Form for each author and one Educational Activity Form**. **There is a 350-word limit for the abstract text. ALL ABSTRACTS MUST BE SUBMITTED BY May 13, 2013 at 11:59 pm EST**. Abstracts will not be accepted after that date.

### Authorship

The first author listed is the presenter. Up to three abstracts may be submitted for review. Only one abstract will be accepted for oral presentation per member. Each first author can be selected for only one paper, one poster, and one roundtable presentation (i.e., one in each category). There are no limitations on number of presentations for second and subsequent authors. All selected presenters are responsible for conference registration fees, travel, and all other Conference related expenses. All abstracts with author names and affiliations will be posted on the ANAC website.

### Student Poster Session

Students (baccalaureate, master's and doctoral) are encouraged to submit posters of original research projects and studies in progress. The Research Committee will review student poster abstracts using the criteria for poster presentations. All accepted student posters will be invited to be displayed at the conference. During the conference, ANAC Research Committee members will review and rate the student posters, selecting one poster to receive the Student Poster Award. The author of the winning poster will receive a certificate of recognition. Students whose abstracts are accepted for the regular poster session are not eligible for this award. The abstract **deadline** for student posters is the same as for the other abstracts; it must be **received by 11:59 pm EST, May**

**13, 2013. Students must be paid registrants to the conference to be accepted for display and the competition.**

### **Presentation form**

**Authors shall rank preference for presentation format(s) as requested on the Abstract Form.** Ranking presentation formats in the order of preference will allow abstract reviewers to accept abstracts in alternate formats as needed and may increase the chance of being accepted for a presentation. **If no preference is noted, the reviewing committee shall determine presentation format.**

- **Oral presentation** – Oral abstracts will be presented during 90 minute concurrent abstract sessions. The 2013 Research Committee will group the accepted abstracts together for each presentation session. Oral presentations are reserved for reporting on programs, projects, and **completed** research. **Presentations should be no more than 20 minutes long** and will be followed by a question-and-answer period.
- **Poster presentation**– Posters are a visual way to display state-of-the art clinical, administrative, and education projects; evaluation measures; and research studies (including pilot studies, studies in progress, and completed studies). Posters will be on display at the conference with dedicated “poster viewing” times when authors are available for discussion with participants. Specific information on poster design and display requirements will be sent to the authors whose work is selected for presentation. Poster presentations may be used for reporting completed research, research in progress, projects, and programs.
- **Symposia presentation** – A symposium session is a 90 minute oral presentation from a panel of experts related to a specific topic. An introductory presentation is given by the symposium leader, with 3 to 5 experts presenting a set of planned papers/oral presentations related to the specific topic. Suggestions for the symposia sessions may include (1) completed research and/or completed projects, (2) community intervention and/or projects, (3) patient and/or clinic interventions, and (4) best practice guidelines and/or evidence based practice review. Methodological and theoretical papers/presentations may be included. **The symposium leader is responsible for selecting and organizing the group into a coherent whole, writing the symposium overview, collecting the abstracts from each expert, and submitting all materials.** All communications will be sent to the symposium leader. The symposium leader is responsible for communicating with symposium abstract authors. Text limit for all symposium session abstracts is 350 words.
- **Roundtables** – Roundtables provide opportunities for nurses from all settings to share information and stimulate dialogue on a wide variety of topics important to HIV nursing. Roundtable sessions are 90 minutes in length. As a roundtable facilitator, you should plan to give a brief overview of the topic and then to facilitate discussion among up to ten participants. In addition to providing stimulating discussion and problem solving opportunities, roundtables at previous ANAC conferences have resulted in the formation of networking groups, calls for resolutions at the annual business meeting, and development of formal ANAC position statements.

### **Late Breaker Abstracts – NEW This Year**

Late breaker abstracts present data gathered after the regular abstract submission deadline closes that is of unquestioned immediate significance. Data analyzed after the regular submission deadline (May 13, 2013) should not be submitted as late breaker research if the data does not fit into the Conference objectives and offer significant relevance to the Conference attendees. A small number of late breaker abstracts will be accepted to be presented orally or as posters at the Conference. There will only be three to four abstracts selected as late breakers and final selection will depend on the number of submissions. Selection will be subject to more rigorous review by Research Committee members to qualify as late breaker.

**The same submission rules apply for the late breaker abstracts as for the regular abstracts, however each presenting author may only present one late breaker abstract at the conference. Late breaker abstract submissions will be open from August 1, 2013 through September 2, 2013 at 11:59 pm EST.**

### **Abstract Categories and Suggested Topics**

Abstract submissions will be identified as one of three types: practice, research, or education/administration. **Authors must select the appropriate category on the submission form, with the exception of those submitting a symposium; symposia may be a combination of any/all of the 3 types.** Potential topics relate to the theme of the conference, but many other topics will be acceptable.

- **Practice** – Presentations should focus on the complex realities of providing care for HIV-infected and HIV-at-risk clients. Topics could include updates on new drug therapies; issues with antiretroviral therapy (sequencing, resistance, when to switch, complications, treatment failure, etc.); physical assessment, diagnostic workup, and treatment of specific symptoms/diseases; coinfections; updates on pathophysiology (such as metabolic complications of drug therapy); strategies for symptom management; strategies for improving adherence to medication regimens; best practice and clinical pathways/algorithms/standards of care; reimbursement issues for advanced practice nurses; case studies to illustrate complex patient management and case management issues (especially good for roundtable discussions); clinical issues with special and hard-to-reach populations; clinical situations; quality improvement projects; or nursing interventions in a variety of practice settings.
- **Research** – Presentations should consider the stage of the research project. **Only completed research projects will be considered for oral presentations.** Presentations should be scholarly, systematic investigations. Works in progress, preliminary results, methodology issues, and pilot studies are appropriate for poster presentations. Also consider developing research roundtable discussion sessions in the areas of methodology, research focus, general research problem solving, and legal or ethical issues.
- **Education/Administration** – Presentations may include staff development projects; development for new models of care; educational interventions for clients, health care providers, or the general public; educational interventions for specific populations; teaching tools; resource development; HIV/AIDS nurse entrepreneurs; development of new skills, such as grant writing or political advocacy; writing for publication; or curriculum development at the undergraduate and graduate education levels.

### **Abstract Structure**

**Please use the following format to prepare your abstract:**

1. The title should depict the topic to be discussed.
2. **End the abstract with at least two objectives for the presentation.**
3. **EACH author MUST complete a Biosketch Form and one Educational Activity Form MUST be completed with the abstract by the deadline of May 13, 2013 for the abstract to be considered.**
4. Please use the following headings to prepare your abstract.
  - a. **Background,**
  - b. **Purpose,**
  - c. **Methods/Practice,**
  - d. **Conclusions, and**
  - e. **Implications for Practice**You may use additional headings as needed.

### **Abstract Deadline**

**Abstract submissions MUST BE RECEIVED via the online abstract submission process by 11:59 pm EST on May 13, 2013. Hard copy or faxed abstracts received after the deadline will not be considered.** Please check your abstracts carefully prior to submission. Revisions are not permitted under any circumstances. Abstracts accepted for presentation will be available to all attendees on the ANAC website. Abstracts will be

typed directly into the Oxford online system and you must complete and upload the Educational Activity Form and the BioForm. You will receive a zip file with the instructions and forms you must use. Please contact [Kathy@anacnet.org](mailto:Kathy@anacnet.org) if you have any problems or questions.

### **Abstract Review Process**

All abstracts will be peer reviewed through a blind review process. All authors' names and affiliations will be removed prior to submission to the review committee. No information from the reviews is made available to the authors. Abstracts receiving the highest ratings will be selected for presentation. The Research Committee will make all final decisions about presentation formats, times, and settings. **Be sure to indicate the abstract category and order of presentation format preferences on the application form to facilitate this process.** Separate and specific review criteria (based on the Rating Criteria outlined below) are used for each type of presentation.

### **Accepted Abstracts**

Authors will be notified by email of abstract acceptance by **July 12, 2013**. Presentation format will be communicated at that time (oral, symposium, poster, student poster or roundtable discussion session). Full instructions on how to prepare presentations will be sent via a hard copy letter after notification of acceptance. **All presenting authors will be required to register for the conference, and assume responsibility for transportation, lodging, and annual conference fees.**

**Submission implies consent to present and publish the abstract along with all authors' names and affiliations on the ANAC website and/or any other venue ANAC sees fit.**

### **Rating Criteria**

All submissions will be reviewed for **significance, appropriateness, clarity, and relevance** to practice, education/administration, or research implications for HIV nursing.