Call to Order at 1:35 PM by Lyn Stevens, ANAC President

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<tr>
<td>Approval of the Agenda</td>
<td>● See attached agenda</td>
<td>Motion by Lee Raden; Second by Jeff Kwong to approve the agenda. Motion to approve carried.</td>
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<td>Approval of the Minutes</td>
<td>Minutes of January 30-31, 2010, final version; April 16-18, 2010, draft version</td>
<td>April minutes need to reflect that Carol Cohen was excused, but not present. Change in the Treasurer’s report that Joe Burrage presented the financial report, not the budget.</td>
<td>April minutes to be changed to reflect these changes; both sets of minutes need to be posted online.</td>
<td>Secretary/staff</td>
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<td>Motion Melanie Steilen, second by Carol Cohen to accept the minutes of January 30-31, and April 4-6, as corrected. Motion approved.</td>
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**Reports Section**

**President’s Report**
- Lyn Stevens reporting:
  - See attached Report
  - Lyn Stevens referenced the letter to the Chapters (see attached); follow up discussion to the discussion about Board members making contact with Chapter leaders/assigning Board members as a liaison to Chapter leaders will be discussed under the Chapters report. Lyn Stevens has offered in the letter sent that she would be willing to meet with Chapters if they’d like. She has received offers/requests from 6 Chapters so far
  - Lyn Stevens followed up with Lucy Bradley-Springer on the ANAC History Project. Sue Willard will be the liaison for the history project. Dr. Bradley-Springer will complete the time line and work to get it posted on the web site.
  - The President asked that if a Board member cannot make a Board meeting that she be notified.
  - The President announced, as per the email received, that Maithe Enriquez has resigned as Secretary.

The Board accepted Dr. Enriquez’s resignation.

Lyn Stevens is in the process of scheduling those meetings with Chapters.

Lyn Stevens
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| Treasurer’s Report and Finance Committee Report | • Joe Burrage reporting  
• See attached Report  
• Joe Burrage reviewed the Profit and Loss statement and noted that there has been a change to the adopted budget, there was a need to amend the budget to account for the ANA organizational affiliate fees. This has been done. This is an adjustment to the budget, not a variance. |                       | Lyn Stevens & Adele Webb will distribute materials |
| Secretary’s Report             | • No report                                                                                                                                                                                               |                       |                        |                        |
| Executive Director’s Development Report | • Adele Webb reporting:  
• ANAC will have an intern this summer, Evie Sweitzer. The intern will attend part of the strategic planning this weekend  
• We have received IRB approval for Ella Curry’s dissertation (part of the ANAC History Project).  
• Andrea Webber finished her MBA in Non-Profit Management.  
• Kim Carbaugh announced that she is expecting her second child at the end of November. |                       |                        |                        |
| Staff Reports:                |                                                                                                                                                                                                            |                       |                        |                        |
| Director of Meetings Report    | • Kathy Reihl noted that her report content is covered under the Conference Committee and Pre-Conference Committee reports.  
• Dates for ANAC Conferences are noted in the Board packet and are as follows:  
  o 23rd Annual Conference: November 18-21, 2010: Reno Nevada  
  o 24th Annual ANAC Conference: November 17-20, 2011: Baltimore, MD |                       |                        |                        |
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| Report Director of Policy and | • Kim Carbaugh reporting  
• See attached Report  
• ANAC has done several more sign-on letters. The Policy Committee will be making recommendations for ANAC position statements and will bring those forward at the August meeting.  
• Rob Carroll brought up the issue of a sign on letter supporting a boycott of Arizona because of the immigration law there. There was discussion about the impact on our membership, our Conference scheduled there in the future, whether we should support the boycott. Discussion that we should be more pro-active and positive and focus on our focus population. AIDS Action is polling member organizations about support for the boycott.  
• Development: See report:  
• Several grant proposals were submitted for conference support. | | | |
| Committee Reports: | | | | |
| Conference Committee | • Jeffrey Kwong reporting: Most slots for speaking are filled;  
• 78 abstracts were submitted for review. Julie Barrosa will distribute the abstracts for review to her committee.  
• There was a conference call for planning the Celebration of Life.  
• Another conference call is planned.  
• Applications for the conference “scholarships” supported by Elsevier. Melanie Steilen will lead this Ad Hoc Committee, Sue Willard and Jeffrey Kwong will comprise the remainder of the Committee that will review the applications and make recommendations to the Board. We’ve had 3 applications to date; the deadline for submission is the end of June.  
• Kathy Reihl will send Board members information on | | | Tom Emanuele, Conference Chair, Jeffrey Kwong, Board Liaison  
Kathy Reihl will provide the Board members with |
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<td>conference registration. Please make your travel reservations now.</td>
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<td>conference registration information.</td>
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<td></td>
<td>Lyn Stevens has asked that when the conference grid is assembled that Board members look at what they are interested in and take “assignments” for attending the various activities and meetings.</td>
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<td>Board members are expected to be present through Saturday and are encouraged to attend the pre-conference.</td>
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<td>Pre-conference Committee</td>
<td>Patrick Kenny gave a verbal report: The Pre-conference will be 1 PM to 6 Pm on Wednesday, November 17, 2010. Two speakers are confirmed (Dawn Smith and Susan Shewmaker) and Patrick is in contact with another potential speaker. Additional objectives are being developed based on the third speaker.</td>
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<td>Patrick Kenny, Pre-Conference Chair</td>
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<td>Committee Reports with no issues for Board consideration</td>
<td>Adele Webb asked that Board members look at possible people/names for Committee appointments.</td>
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<td>Awards Committee Report</td>
<td>See attached Report</td>
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<td></td>
<td>No further information or action</td>
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<td>Bylaws Committee Report</td>
<td>See attached Report</td>
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<td></td>
<td>No further information or action</td>
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<td>Chapters Committee Report</td>
<td>See attached Report</td>
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<td>Membership numbers should not be distributed to Chapters and if they have them, they should be destroyed because of security concerns. This was communicated to the Chapters Committee and their Chair, Patsy Sullivan.</td>
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<td>Joe Burrage and Adele Webb</td>
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<td>Joe Burrage discussed that 4 Chapters did not submit their Treasurer’s report, this is necessary for ANAC to submit the 990 to the IRS. Staff have followed up with those 4 Chapters. There are significant implications for tax exempt status for those 4 chapters for failing to file.</td>
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<td>Joe Burrage</td>
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<td>One Chapter had over $25,000 in income; this increased the filing requirements and also our costs for filing the 990 tax return increased significantly. There was discussion about</td>
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ANAC BOD Meeting Minutes, June 4, 2010
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<td>Diversity Committee Report</td>
<td>the filing fees and whether Chapters should cover those costs. Joe Burrage will bring suggestions for a policy to the August Board meeting</td>
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<tr>
<td>Global Committee Report</td>
<td>• See attached Report &lt;br&gt; • No further information or action</td>
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<td>Global Committee Chairs</td>
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<tr>
<td>HIV + Nurses Committee Report</td>
<td>• See attached Report &lt;br&gt; • No further information or action</td>
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<tr>
<td>JANAC Report</td>
<td>• See attached Report &lt;br&gt; • No further information or action</td>
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<td>Nominations</td>
<td>• Sue Willard reporting: &lt;br&gt; • See attached report &lt;br&gt; • We need to look at why people submit their names for nomination, or if nominated, why do they decline</td>
<td>Agenda item for August Board meeting: &lt;br&gt; Review what the OM says about the role of the Nominating Committee. &lt;br&gt; Round Table at Conference: Leadership Experiences in ANAC</td>
<td>Lyn Stevens and Adele Webb</td>
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<td>Palliative Care Committee</td>
<td>• The Committee is working on a possible proposal for a training on Pediatric Palliative Care Guidelines for Children’s AIDS Fund Africa. Andrea Weber is waiting on a response.</td>
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<td>Palliative Care Committee</td>
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<td>Policy Committee</td>
<td>• See attached report</td>
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<td>Research Committee Report</td>
<td>• See attached Report</td>
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<td>• See Conference Committee report</td>
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<td>Project/Program grid comments &amp; clarifications</td>
<td>• Lyn Stevens has requested that any member that represents ANAC to other organizations that they submit regular reports and an annual report.</td>
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<td>All representatives of ANAC to other organizations; Lyn Stevens has notified those individuals</td>
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<td>Old Business</td>
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<td>IAS Satellite</td>
<td>• See attached report</td>
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<td>Kim Carbaugh</td>
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<td>• Rob Carroll reporting. The satellite will be held July 20, 2010. The meeting is planned, has exciting speakers.</td>
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<td>• A conference call will be held to develop questions for the panel discussion.</td>
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<td>• The 2012 IAS Conference will be held in Washington, DC.</td>
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<td>Nurses Soar Competencies</td>
<td>• The completed full document was received from Michael Relf.</td>
<td>Motion was made by Sue Willard, seconded by Carol Cohen to support the Global HIV nursing Competencies and that we recommend</td>
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<td>• ICN has endorsed the competencies. Discussion noted that there is limited pediatric material.</td>
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<td>enhancement of the section on Pediatric and Prevention of transmission from Mother to Child (PMTCH)</td>
<td>Motion was approved</td>
<td>Lyn will follow up with the member who inquired about a membership card</td>
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| New Business | Lyn Stevens discussed the issue that a member contacted her to state that they are upset that membership cards are no longer provided. Adele priced out cards and they are 25 cents plus postage and staff time/resources. Discussion ensued about member satisfaction, providing or not providing cards. The consensus of the Board is to continue the process as it is now, and to not print out/mail membership cards | Lyn will follow up with the member who inquired about a membership card |
| Strategic Planning: Trends to consider – Lyn Stevens | The Board reviewed the document “ANAC Board Strategic Discussion” and “Strategic Planning” handout and PowerPoint in preparation for strategic planning sessions over the next two days, June 5-6, 2010. | Lyn will follow up with the member who inquired about a membership card |
| Adjournment | The meeting adjourned at 4:25 PM | | |
**Agenda Items for Next Meeting:**
- Review what the OM says about the role of the Nominating Committee.

**Minutes DRAFT sent for review:** 6-11-10  
**Minutes FINAL Approval:** 6-25-10  
**Submitted by to National Office for Distribution:** 8-13-10

Respectfully submitted,

Patrick Kenny  
Secretary