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**Membership
Guide**

Who is ANAC?

The Association of Nurses in AIDS Care (ANAC) is a membership organization that provides valuable educational, networking and career support to nursing professionals working in HIV/AIDS care.

ANAC is the only professional nursing association in the United States that is specifically for nurses working in any aspect of HIV. Our members are a diverse group of nurse clinicians, nurse educators, nurse researchers and nursing students. We also welcome non-nurse members who care about, and are interested in, issues related to HIV nursing.

Benefits of membership

ANAC connects members to a network of professional nurses on the front lines of HIV work. In addition to joining this impressive network of more than 2,200 professionals with similar goals and interests, members receive the following benefits:

- Automatic subscription to **JANAC** (the Journal of ANAC, published by **Elsevier**)
- Discounted rate for the ANAC annual conference
- Discounted rate on the HIV/AIDS certification exam
- Eligibility for **ANAC Clinical Achievement Awards**
- The opportunity to participate on the national and local levels in activities which help shape the response of nurses to the HIV epidemic through membership in one of many local ANAC chapters

Membership levels

Membership type	Description
Active	Licensed registered professional nurses or licensed practical/vocational nurses or the international equivalent.
Discounted Active	Full-time students in accredited schools of nursing, retired or disabled nurses. To qualify for retired dues, you must have been an ANAC member for at least five (5) years prior to your application for retired dues. Proof of age over the retirement age is required.
Partner	Non-nurse individuals who support the mission of the ANAC.
Global (electronic)	Licensed registered professional nurses, licensed practical/vocational nurses, or the international equivalents, and nursing students who reside in low or middle income countries as defined by the World Bank.

Discounted Active members are entitled to the same membership privileges as active members.

Partner members shall be eligible to vote and are entitled to the same privileges of active members, except nomination to president/president-elect. Partners may be nominated for the national offices of secretary, treasurer, and director at large, and may serve on national committees.

Global (electronic) members will only receive the *Journal of the Association of Nurses (JANAC)* electronically and are not eligible to vote or run for any elected national ANAC office at the national level, but may serve on committees and global chapter leadership. Global members may instead choose to join through the active, partner or active discount categories and are entitled to all the rights and benefits of membership in those categories.

Recruit members to ANAC

There are more than 40 active ANAC chapters and special interest groups in the United States and around the world. ANAC members also may choose to join a local ANAC chapter, which provides members support through:

- Educational programs
- Networking with colleagues
- Socialization with peers
- ACRN study groups
- Volunteer and leadership opportunities

ANAC chapter events are a great way to recruit members to ANAC and we encourage chapters to talk to event attendees about membership. There are often non-ANAC members who attend chapter events that may benefit greatly from being a national member. Becoming a member is simple:

- Apply securely online at nursesinaidscares.org.
- Download a membership application from our website and send with a check, money order or credit card payment to
ANAC
11230 Cleveland Ave NW #986
Uniontown, OH 44685
- Download a membership application from our website and fax the completed form with credit card payment information to ANAC at 330.670.0109.

Promote ANAC at your meetings – Tips for starting your meeting talking about ANAC

The best way to recruit members to your chapter and to ANAC is to talk about the organization at every meeting. ANAC recommends the following format to start all of your meetings. This should take about five minutes.

1. Welcome everyone to the meeting.
2. Thank event/venue sponsor if appropriate.
3. If the group is small and if the venue is appropriate, have guests introduce themselves or be introduced by his or her host if they came with someone.
4. Provide a brief overview of ANAC:
 - a. The Association of Nurses in AIDS Care (ANAC) is a membership organization that provides valuable educational, networking and career support to nursing and other healthcare professionals working in HIV/AIDS care.
 - b. ANAC is the only professional nursing association in the United States that is specifically for nurses working in any aspect of HIV. Our members are a diverse group of nurse clinicians, nurse educators, nurse researchers and nursing students. We also welcome non-nurse members who care about, and are interested in issues related to HIV nursing.
5. Outline membership benefits:
 - a. A connection to a network of more than 2,200 professional nurses on the front lines of HIV work
 - b. A subscription to the professional journal - **JANAC**
 - c. Discounted rates on the ANAC annual conference, the HIV/AIDS certification exam and ANAC publications
 - d. Eligibility for ANAC Clinical Achievement Awards
 - e. Participation in national and local activities through advocacy efforts and local chapter involvement
 - f. ADD IN YOUR OWN BENEFITS OF LOCAL CHAPTER MEMBERSHIP
6. ANAC membership information is available before you leave if you are interested.
7. Introduce speaker

Recruitment ideas

- **Print applications from the website and have them available at chapter meetings.**
- **Follow up with attendees and invite them to future meetings.**
- **Mentor younger members.**
- **Advertise ANAC chapter meetings to local HIV/AIDS organizations,** clinics, specialty care units, health departments, statewide HIV prevention and RW care programs, visiting nurse organizations, hospice programs, correctional facilities, mental health facilities, drug treatment clinics, primary/private providers, and area hospitals that serve patients with HIV/AIDS.
- **Display chapter materials and meeting information** at local health fairs, nursing association meetings, local newspapers, state nursing newsletters, places of employment, local HIV/STD testing sites, family planning clinics, faith-based communities.
- **Have a booth at fundraising activities for HIV/AIDS** including the National AIDS walk and local initiatives.
- **Encourage local chapter members to offer to teach HIV/AIDS Curricula** at schools of nursing, student nurse associations, state nursing association, hospitals and non-governmental organizations, and of course vocational technical schools for LPN students.
- **Raffle off membership dues** to the national ANAC organization or conference registration fees for a national conference to stimulate interest in ANAC.
- **Design a chapter Facebook page that can be linked to the national ANAC website and Facebook page.** The page can have contact information and a calendar of local meetings and events.
- **Hold a yearly recruitment drive** where for a specified period of time chapter members focus on finding and recruiting potential new members.
- **Discuss ANAC and the benefits of joining both the national and local chapters to friends and colleagues on a routine basis.**
- **Reach out to colleagues who may be members of other nursing organizations,** e.g. Hispanic or black nurses associations, Sigma Theta Tau, emergency room nurses, critical care nurses, school nurses, public health nurses, employee/occupational health nurses, sexual assault nurses, military nurses and nurses in academia.

- **Write articles on HIV care** to be published in your local media and/or state nursing newsletters.
- **Encourage the pharmaceutical reps, with whom you have a close relationship,** to carry extra ANAC membership brochures and dinner meeting flyers on their business calls.
- **Have business cards made for the local chapter and pass them out to anyone and everyone you can think of.**
- **Contact old members** who are no longer active and invite them to return to the chapter and ANAC.

Membership recruitment resources available online at nursesinaidscare.org

- Sample new member orientation packet
 - Welcome letter from the current chapter president
 - Flyer(s) for upcoming chapter meetings and educational sessions
 - List of chapter officers with telephone numbers and email addresses
 - List of chapter members by zip code
 - Local membership application
 - Recent chapter newsletter
 - Recent issue of *JANAC*
 - Recent issue of *ANACdotes*
- Sample letter inviting national members to join the local chapter
- Sample email letter to members asking to renew memberships
- Sample letters to encourage mentoring of new members
- Sample letter for local scholarships
- Membership rack cards